

GRADE 5 & 6
RETURN TO CAMPUS
COVID-19 GUIDE



Penryn

AMENDED TERM DATES

In an effort to make up some of our lost academic time at the start of the COVID-19 crisis, we have taken the decision to shorten our July holidays by a few days.

TERM 2

Ends on
19 June

TERM 3

Resumes on
8 July

RETURN TO CAMPUS

PLEASE TAKE NOTE OF THE FOLLOWING:

- Parents will not be permitted to exit their vehicles and walk into the scholar areas during school arrival times.
- Every grade will have a screening protocol as described in the “**Screening procedure**” on the following page.
- There will be sanitiser at every entrance which anyone entering will have to use without exception.
 - Parents are required to take their own temperature as well as their child's prior to arrival on campus.
 - Everyone (scholars and parents) entering campus is required to wear a material mask, which covers their nose and mouth.
 - *Penryn branded masks will be available for purchase at Reception. These are optional, and scholars & parents are welcome to provide their own masks / face shields.*
- Physical distancing of 1.5m is required upon entry and at all other times.



 **Penryn**
PPA

FACE MASKS R60.00 per mask
AVAILABLE AT MAIN RECEPTION

PRODUCT FEATURES
FABRIC MASK
ADJUSTABLE ELASTIC STRAPS
3 LAYERS OF PROTECTION WITH FILTER
(MEDICALLY APPROVED)
WASHABLE

T&CS: These masks & shields do not guarantee the prevention or transmission of infection. Masks and shields need to be wiped and cleaned after each use. For hygiene reasons, exchanges and returns will not be facilitated.

ENTERING AND DROP OFF PROCEDURE

1



We ask that when Parents drop off their children, that they kindly follow this procedure :

- Parents need to drive to the drop off point and stop their vehicle. Scholars are to exit the vehicle and go straight to the screening area. Screening areas will be as close as possible to the drop off point (this will open from 7.30 -8.00 am).
- If there are scholars in a queue, the scholars must keep at least a 1,5 metre spacing between each other, using the markers on the ground as a guideline to stay 1,5 metres apart.



Parents must stay in the vehicle and not climb out.

2

Once parents have dropped off their child they must **leave** the drop-off zone.

3

At the screening stations there will be staff on duty to perform the following procedure :



Scholars' hands are sanitised and they must walk through a foot sanitising station.



The staff member will then take a temperature reading of the scholar. If the scholars temperature is within the **acceptable range**, they will be allowed to go through and walk on the designated route to their zone.



In the event that the scholars temperature is over 37.5 degrees the scholar will not be allowed to go any further on to the campus and their parents will be contacted to collect them and to take the necessary medical precautions. The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

EXIT AND PICK-UP PROCEDURE

1

Parents needs to be at the drop off / pick up parking area before scholar goes through the screening procedure again (not in the drop off zone).

Again parents are requested to stay in their vehicle and not climb out at all.

2

At the screening stations there will be staff members on duty to complete the screening procedures:



Scholars' hands are sanitised, temperatures taken and recorded by the staff team.



The staff member will then take a temperature reading of the scholar.

3

When the temperature has been written down the scholar may go through and depart with their parent.

4

In the event that the scholars temperature is over **37.5 degrees** the parents will be notified immediately, the scholar will need to go straight to the vehicle in order for the parents to take the necessary precautions.

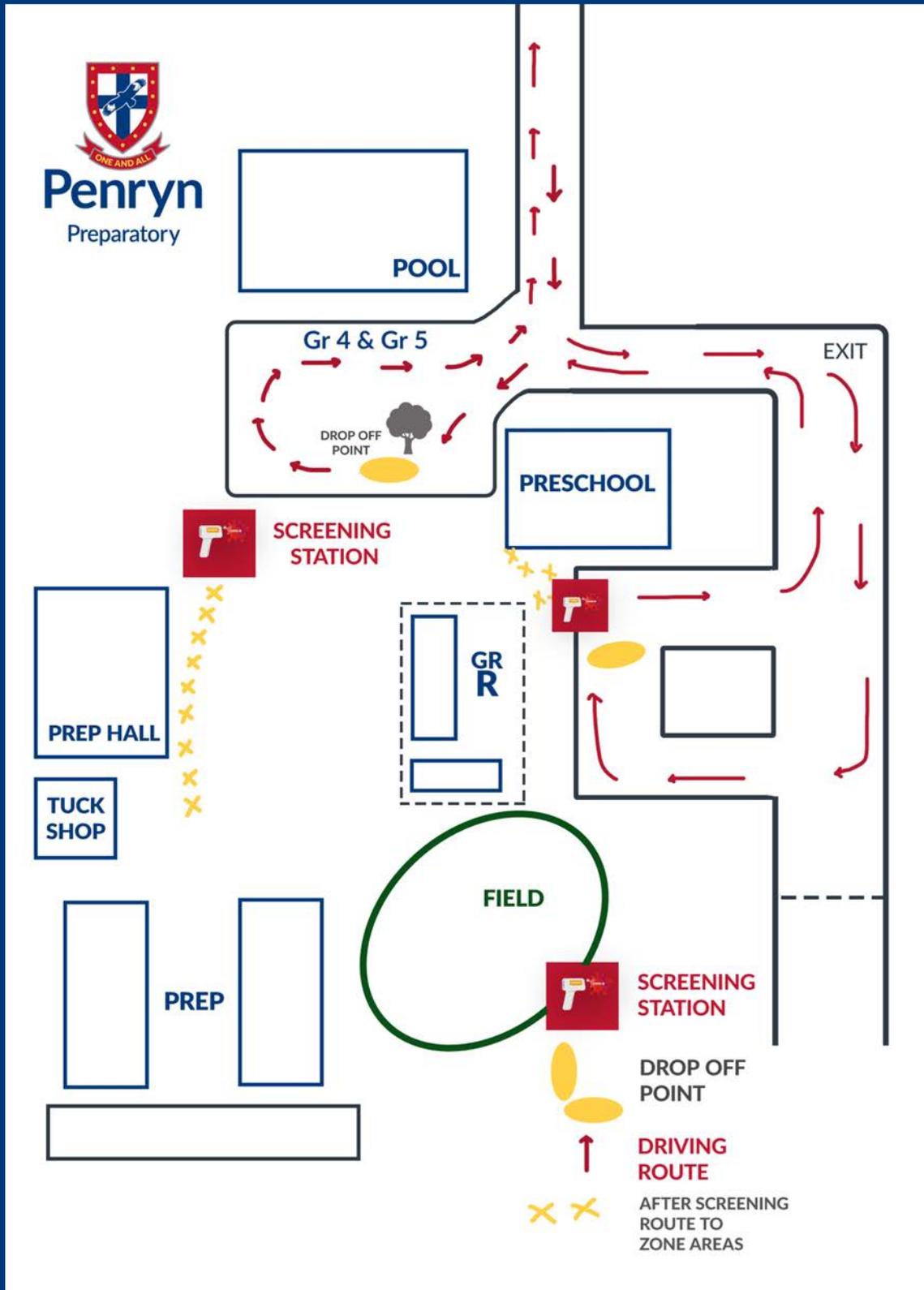


37.5

The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

KNOW YOUR WAY AROUND CAMPUS

GRADE 4 & 5 MAP



MAPS FOR EACH SPECIFIC GRADE WILL BE SHARED AS EACH GRADE RETURNS TO CAMPUS.

PREP SCHOOL CLASSROOM PROCEDURE

- 1** After completion of screening, the scholars will be shown to their designated classrooms.



Upon entering the classroom the teacher will sanitise each scholars hands. They will be required to wait in their classroom until the lessons start.

- 2** When a scholar has left the classroom for break or the bathroom their hands will be sanitised on exit and again when they re-enter the classroom.



At the bathrooms there will be a handless foot operated sanitiser for the scholars to use. It is expected that each person on campus will make use of these sanitisers before entering the bathrooms and exiting the bathrooms.

- 3** The scholars will not be moving around from class to class, they will remain in one classroom for the duration of the teaching day.

The teachers will move from class to class and take the necessary precautions to sanitise when leaving the classroom as well as sanitise the work area they were working at.

Teachers will only be permitted to teach in allocated zones and will not be crossing over more than two grades.

Positive and encouraging reminders will be given to the children during the school day to remind them the impact of hygiene and physical distancing.

WHAT HAPPENS IF MY CHILD CANNOT RETURN TO SCHOOL?

We are well aware that some students will not be able to return due to having pre-existing medical conditions. It is our intention to continue with online learning and teaching for these scholars.

VISITORS TO THE SCHOOL DURING THE DAY

In order to maintain adherence to protocols, the school will minimise access to campus during the school day. Anyone who is permitted to enter will be screened in accordance with the arrival protocols.

The Department of Education's operating procedures require that meetings, if needed, should take place online if it is not necessary to meet in person. We do ask that parents please respect this requirement and all meeting appointments need to be made 24 hours in advance in order for the lists to be updated at the gate for entry.

FETCHING FROM SCHOOL

Upon leaving school, scholars will once again be required to sanitise or wash their hands. Parents are also reminded to remain in their cars and limit socialising where possible.

ADDITIONAL INFO

The regulations against gatherings of 50 people or more are still in place for schools and as such these gatherings will be avoided. This will impact on school assemblies and the manner in which devotions will take place. Furthermore, there will be:

- **NO extra murals until the government guidelines permit them to resume**
- **NO cooked lunches or after school care will be offered until further notice**
- **Online extra murals or enrichment will still be offered**

COVID-19 MEMORANDUM OF UNDERSTANDING

This will be mailed to parents for acceptance when a scholar is returning to on-site teaching. Parents are requested to go through it carefully.

WHAT WILL THE SCHOOL DO IF THERE IS A SUSPECTED OR CONFIRMED CASE OF COVID-19?

1

IF A SCHOLAR OR STAFF MEMBER APPEARS ILL OR DISPLAYS SYMPTOMS ASSOCIATED WITH COVID-19:

- They will be isolated from other scholars and staff in the designated area.
- In the case of a scholar the parents will be contacted.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

2

IF A SCHOLAR OR STAFF MEMBER IS CONFIRMED TO HAVE COVID-19:

- They will be isolated from the other scholars and staff in the designated area.
- Arrangements will be made for them to leave the school premises.
- The relevant public health officials will be contacted who will then conduct a risk assessment and give recommendations for the management of scholars and staff.
- In most cases a school closure will not be necessary yet we will be guided by the NICD in this regard. If the school is closed, it will be required to consult with the NICD before opening again.

3

IF A SCHOLAR OR STAFF MEMBER HAS BEEN EXPOSED TO A CONFIRMED COVID-19 CASE:

- They will be isolated from other scholars and staff in the designated area.
- In the case of a scholar, the parents will be contacted.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

The school is required to keep daily attendance as well as screening results. These would be used, if required by health officials, for tracing purposes.



**FOR ANY FURTHER INFO
PLEASE FEEL FREE
TO CONTACT US AT
info@penryn.co.za**