

PRESCHOOL
RETURN TO CAMPUS
COVID-19 GUIDE



Penryn

AMENDED TERM DATES

In an effort to make up some of our lost academic time at the start of the COVID-19 crisis, we have taken the decision to shorten our July holidays by a few days.

TERM 2

Ends on
19 June

TERM 3

Resumes on
8 July

RETURN TO CAMPUS

PLEASE TAKE NOTE OF THE FOLLOWING:

- Parents will not be permitted to exit their vehicles and walk onto the scholar areas during school arrival times.
- Every grade will have a screening protocol as described in the “**Screening procedure**” on the following page.
- There will be sanitiser at every entrance which anyone entering will have to use without exception.
 - Parents are required to take the temperatures of themselves and their children prior to arrival on campus.
 - Everyone (scholars and parents) entering campus is required to wear a material mask, which covers their nose and mouth.
 - *Penryn branded masks will be available for purchase at Reception. These are optional, and scholars & parents are welcome to provide their own masks / face shields.*
- Physical distancing of 1.5m is required upon entry and at all other times.



Penryn

PPA

FACE MASKS R60.00 per mask

AVAILABLE AT MAIN RECEPTION



PRODUCT FEATURES
FABRIC MASK
ADJUSTABLE ELASTIC STRAPS
3 LAYERS OF PROTECTION WITH FILTER
(MEDICALLY APPROVED)
WASHABLE

T&CS: These masks & shields do not guarantee the prevention or transmission of infection. Masks and shields need to be wiped and cleaned after each use. For hygiene reasons, exchanges and returns will not be facilitated.



ENTERING AND DROP OFF PROCEDURE

1



We ask that when Parents drop off their children, that they kindly follow this procedure :

- Preschool parents are encouraged to allow staff to escort their child from the vehicle to the screening station where possible. Should a parent wish to accompany their child in the screening queue, they will be required to complete the same screening procedure as any visitor to the school.
- Parents may not enter the designated “zones” within the Preschool areas and are encouraged to greet their child at the gate in a very brief and positive manner so as to avoid any emotional upset during separation.
- If there are scholars in a queue, the scholars must keep at least a 1,5 metre spacing between each other, using the markers on the ground as a guide line to stay 1,5 metres apart.



Parents must stay in the vehicle and not climb out.

2

Once parents have dropped off their child they must **leave** the drop-off zone.

3

At the screening stations there will be staff on duty to perform the following procedure :



Scholars' hands are sanitised, temperatures taken and recorded by a staff team.



The staff member will then take a temperature reading of the scholar. If the scholars temperature is within the **acceptable range**, they will be allowed to go through and walk on the designated route to their zone.



In the event that the scholars temperature is over 37.5 degrees the scholar will not be allowed to go any further on to the campus and their parents will be contacted to collect them and to take the necessary medical precautions. The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

EXIT AND PICK-UP PROCEDURE

1

Parents are requested to remain next to their car upon collection time, so that staff can see when a parent has arrived to collect a child.

Again, parents are reminded that they may not enter the designated “zones” within the Preschool scholar and staff grounds.

2

At the screening stations there will be staff members on duty to complete the screening procedures:



Scholars' hands are sanitised, temperatures taken and recorded by a staff team.



The staff member will then take a temperature reading of the scholar.

3

When the temperature has been written down the scholar may go through and depart with their parent.

4

In the event that the scholars temperature is over **37.5 degrees** the parents will be notified immediately, the scholar will need to go straight to the vehicle in order for the parents to take the necessary precautions.

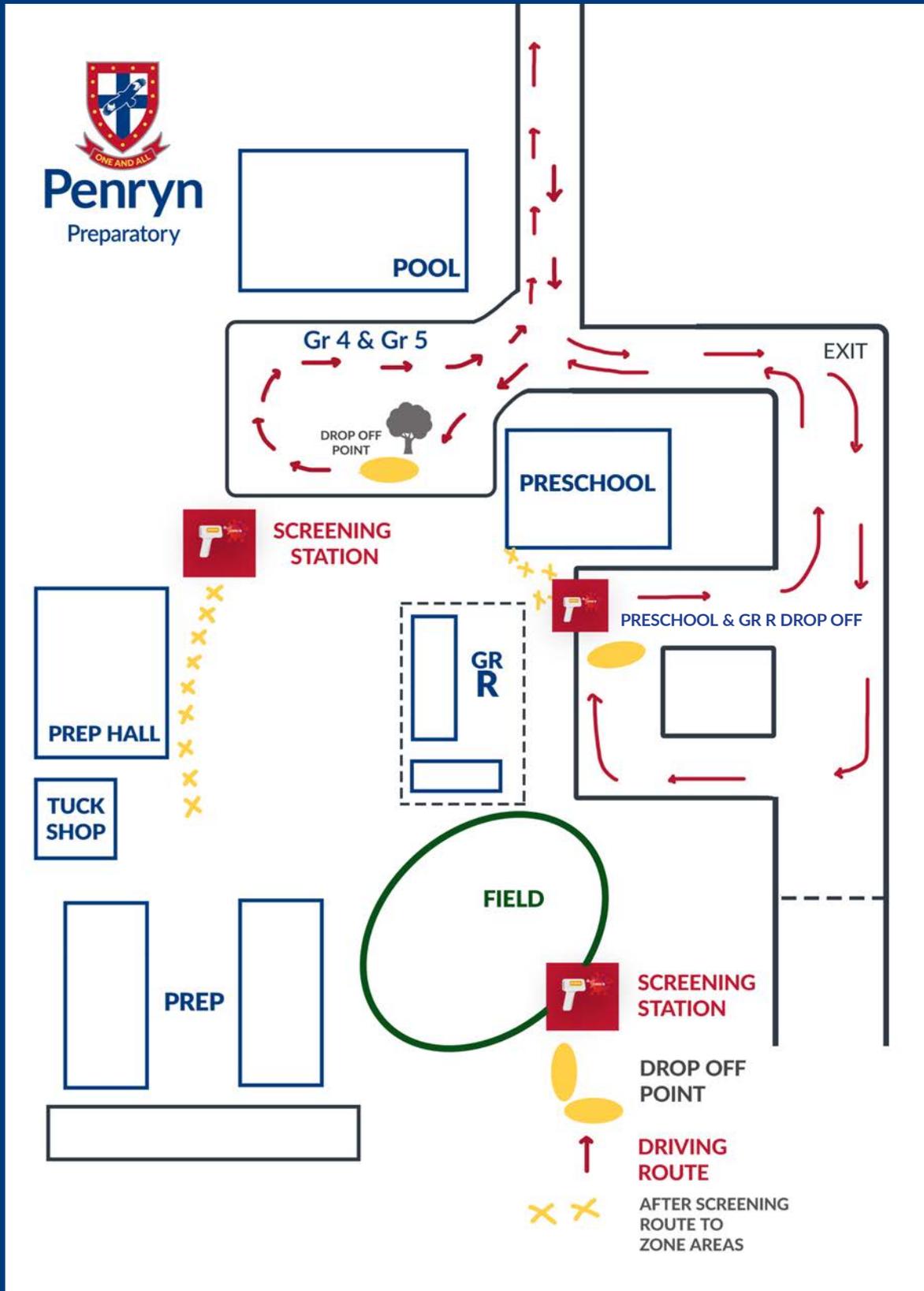


37.5

The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

KNOW YOUR WAY AROUND CAMPUS

PRESCHOOL MAP



MAPS FOR EACH SPECIFIC GRADE WILL BE SHARED AS EACH GRADE RETURNS TO CAMPUS.

PRESCHOOL CLASSROOM PROCEDURE

- 1** After entering the Preschool at the screening area, the scholars will be shown to their designated area.



- 2** Staff will sanitise each scholar's hand upon entering the classrooms and physical distancing will be encouraged throughout the day both during indoor and outdoor activities.



Positive and encouraging reminders will be given to the children during the school day to remind them the importance of hygiene, physical distancing and classrooms have been rearranged to encourage small group interactions.



Sanitising and hand washing will be regularly enforced between changes in the routine such as snack time, indoor/outdoor play time and bathroom visits.

Preschool staff will regularly wipe down and disinfect surfaces throughout the day.



At the bathrooms there will be a handless foot operated sanitiser for the scholars to use. It is expected that each person on campus will make use of these sanitizers before entering the bathrooms and exiting the bathrooms.

- 3** Preschoolers will be allocated to their group and not move between other groups. Teaching and assisting staff will not cross over more than two grades.

After scholars have left each day, classrooms, bathrooms and resources will be deep cleaned and disinfected.

WHAT HAPPENS IF MY CHILD CANNOT RETURN TO SCHOOL?

We are well aware that some students will not be able to return due to having pre-existing medical conditions. It is our intention to continue with online learning and teaching for these scholars.

VISITORS TO THE SCHOOL DURING THE DAY

In order to maintain adherence to protocols, the school will minimise access to campus during the school day. Anyone who is permitted to enter will be screened in accordance with the arrival protocols.

The Department of Education operating procedures require that meetings, if needed, should take place online if it is not necessary to meet in person. We do ask that parents please respect this requirement and all meeting appointments need to be made 24 hours in advance in order for the lists to be updated at the gate for entry.

FETCHING FROM SCHOOL

Upon leaving school, scholars will once again be required to sanitise or wash their hands. Parents are also reminded to remain in their cars and limit socialising where possible.

ADDITIONAL INFO

The regulations against gatherings of 50 people or more are still in place for schools and as such these gatherings will be avoided. This will impact on school assemblies and the manner in which devotions will take place. Furthermore, there will be:

- NO extra murals until the government guidelines permit them to resume
- NO cooked lunches or after school care will be offered until further notice
- Online extra murals or enrichment will still be offered

COVID-19 MEMORANDUM OF UNDERSTANDING

The Prep and College Heads respectively will send parents a Memorandum of Understanding around Covid-19 as their children return to school.

WHAT WILL THE SCHOOL DO IF THERE IS A SUSPECTED OR CONFIRMED CASE OF COVID-19?

1

IF A SCHOLAR OR STAFF MEMBER APPEARS ILL OR DISPLAYS SYMPTOMS ASSOCIATED WITH COVID-19:

- They will be isolated from other scholars and staff in the designated area.
- In the case of a scholar the parents will be contacted.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

2

IF A SCHOLAR OR STAFF MEMBER IS CONFIRMED TO HAVE COVID-19:

- They will be isolated from the other scholars and staff in the designated area.
- Arrangements will be made for them to leave the school premises.
- The relevant public health officials will be contacted who will then conduct a risk assessment and give recommendations for the management of scholars and staff.
- In most cases a school closure will not be necessary yet we will be guided by the NICD in this regard. If the school is closed, it will be required to consult with the NICD before opening again.

3

IF A SCHOLAR OR STAFF MEMBER IS EXPOSED TO A CONFIRMED COVID-19 CASE:

- They will be isolated from other students and staff in the designated area.
- In the case of a student the parents will be contacted.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

The school is required to keep daily records of all who were at school and the screening results so as to assist the health officials in any situation where tracing may be required.



**FOR ANY FURTHER INFO
PLEASE FEEL FREE
TO CONTACT US AT
info@penryn.co.za**