

PRESCHOOL
RETURN TO CAMPUS
COVID-19 GUIDE



Penryn

AMENDED TERM DATES

In an effort to make up some of our lost academic time at the start of the COVID-19 crisis, we have taken the decision to shorten our July holidays by a few days.

TERM 3

Resumes on
8 July

RETURN TO CAMPUS

PLEASE TAKE NOTE OF THE FOLLOWING:

- Parents will not be permitted to exit their vehicles and walk onto the scholar areas during school arrival times.
- Every grade will have a screening protocol as described in the “**Screening procedure**” on the following page.
- There will be sanitisers at the entrances, which anyone entering will have to use without exception.
 - Parents are required to take the temperatures of themselves and their children prior to arrival on campus.
- Everyone entering campus is required to wear a material mask or visor, which covers their nose and mouth, with the exception of children aged 5 and younger. *(As guided by the Department of Social Development's guidelines for ECD's during COVID-19)*
- **Penryn branded masks will be available for purchase at Reception. These are optional, and scholars & parents are welcome to provide their own masks / face shields.**
- Physical distancing of 1.5m is required upon entry and at all other times.



Penryn
PPA

FACE MASKS R60.00 per mask

FACE SHIELDS R95.00 per shield

AVAILABLE AT MAIN RECEPTION

PRODUCT FEATURES

FABRIC MASK
ADJUSTABLE ELASTIC STRAPS
3 LAYERS OF PROTECTION WITH FILTER
(MEDICALLY APPROVED)
WASHABLE

T&CS: These masks & shields do not guarantee the prevention or transmission of infection. Masks and shields need to be wiped and cleaned after each use. For hygiene reasons, exchanges and returns will not be facilitated.



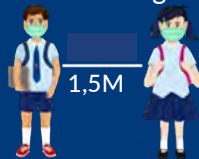
ENTERING AND DROP OFF PROCEDURE

1



We ask that when Parents drop off their children, that they kindly follow this procedure :

- Preschool parents are encouraged to allow staff to screen their child from the vehicle and escort them to the classroom. Should a parent wish to exit their vehicle and accompany their child in the screening queue, they will be required to complete the same screening procedure as any visitor to the school.
- Parents may not enter the designated “zones” within the Preschool areas and are encouraged to greet their child in a very brief and positive manner so as to avoid any emotional upset during separation.
- If there are scholars in a queue, they will be shown how to keep at least a 1,5 metre spacing between each other, using the markers on the ground as a guideline to stay 1,5 metres apart.



Parents must stay in the vehicle and not climb out.

2

Once parents have dropped off their child they must **leave** the drop-off zone.

3

At the screening stations there will be staff on duty to perform the following procedure :



Scholars' hands are sanitised, temperatures taken and recorded by a staff team.



The staff member will then take a temperature reading of the scholar. If the scholar's temperature is within the **acceptable range**, they will be allowed to go through to their designated zone.



37.5

In the event that a scholar's temperature is over 37.5 degrees Celcius, the scholar will not be allowed to go any further on to the campus and their parents will be contacted to collect them and to take the necessary medical precautions. The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

EXIT AND PICK-UP PROCEDURE

- 1** Parents are requested to patiently remain in their car upon collection time, so that staff can see when a parent has arrived to collect a child.

Again, parents are reminded that they may not enter the designate “zones” within the Preschool scholar and staff grounds.

- 2** At the end of the school day, staff will take each child’s temperature whilst still in the classroom and sanitise their hands before they depart the premises.

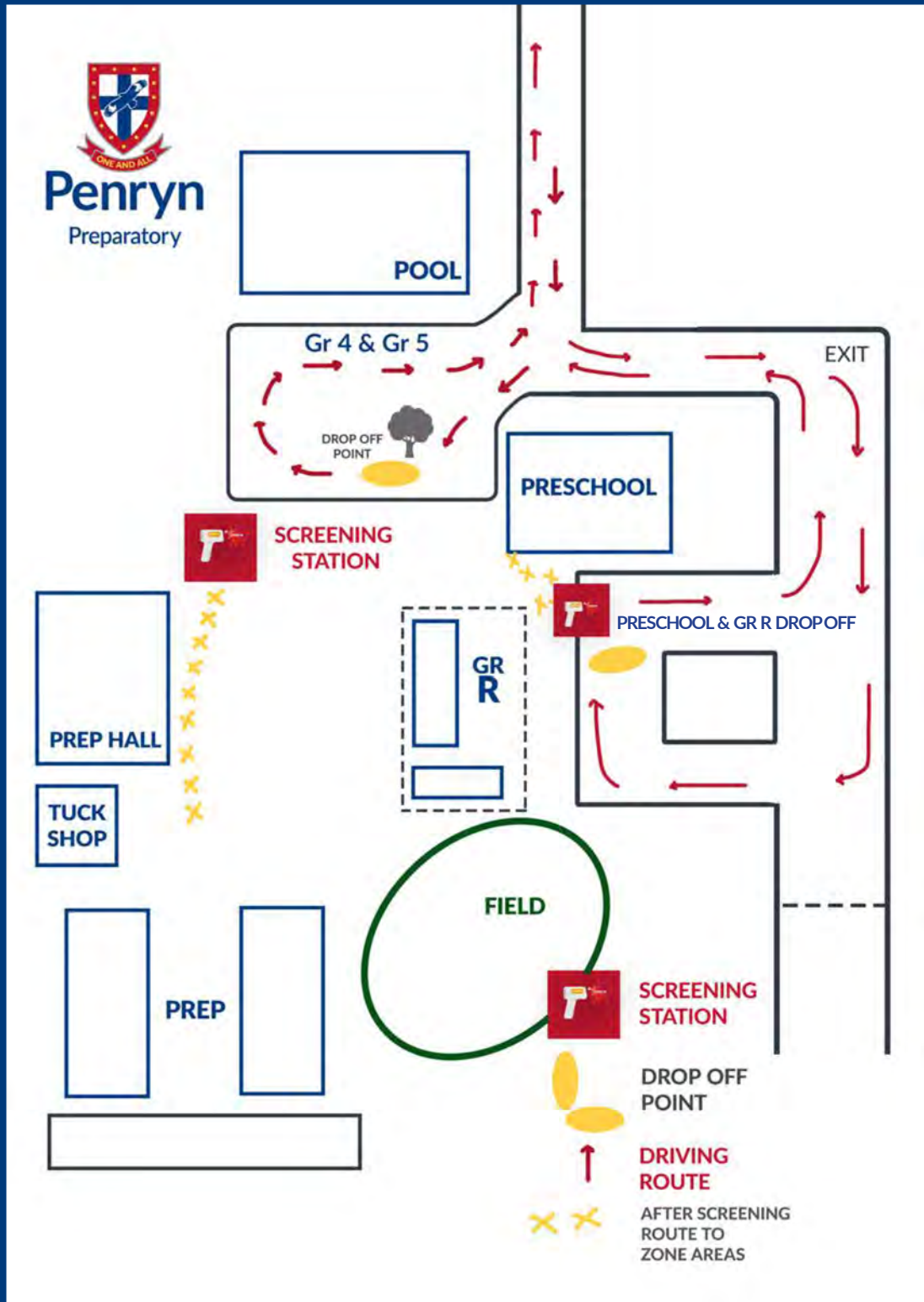


- 3** When the temperature has been taken, the scholar will be escorted through to the pick up area and depart with their parent. In the event that the scholar's temperature is over **37.5 degrees celcius**, the parents will be notified immediately and the scholar will need to go straight to the vehicle in order for the parents to take the necessary precautions.

- 4** The COVID-19 Compliance Officer and response team will be notified immediately and the necessary measures and protocol will be followed.

KNOW YOUR WAY AROUND CAMPUS

PRESCHOOL MAP



PRESCHOOL CLASSROOM PROCEDURE

- 1** After entering the Preschool at the screening area, the scholars will be shown to their designated classroom by staff members.



- 2** Staff will encourage children to clean their hands upon entering the classrooms and physical distancing will be encouraged throughout the day both during indoor and outdoor activities in friendly ways.



Positive and encouraging reminders will be given to the children during the school day to remind them the importance of hygiene, physical distancing. All preschool classrooms have been rearranged to encourage small group interactions within the regulated distance. Resources are carefully selected to allow for regular cleaning.



Sanitising and hand washing will be regularly enforced and supervised between changes in the routine such as snack time, indoor/outdoor play time and bathroom visits.



Preschool staff will regularly wipe down and disinfect surfaces, equipment and resources throughout the day.

At the bathrooms there will be a handless foot operated sanitiser for anyone entering to use. It is expected that each person on campus will make use of these sanitisers before entering the bathrooms and exiting the bathrooms. Kingfisher scholars will be given opportunities for handwashing instead of sanitising, where possible.

- 3** Preschoolers will be allocated to their normal class and will remain with their teacher and peers that they are familiar with. Teaching and assisting staff will not cross over more than two grades.

The routine for the day has been adapted to ensure the safety of the children is prioritised by including more time in the routine for hygiene breaks whilst maximizing the rest of the time so that our Preschoolers can learn and play in as normal a setting as possible.

After scholars have left each day, classrooms, bathrooms and resources will be deep cleaned and disinfected.

WHAT WILL THE SCHOOL DO IF THERE IS A SUSPECTED OR CONFIRMED CASE OF COVID-19?

1

IF A SCHOLAR OR STAFF MEMBER APPEARS ILL OR DISPLAYS SYMPTOMS ASSOCIATED WITH COVID-19:

- They will be assisted to wear a face mask and be isolated from other scholars and staff in the designated isolation area, supervised by a staff member.
- In the case of a scholar the parents will be contacted to collect them immediately.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

2

IF A SCHOLAR OR STAFF MEMBER IS CONFIRMED TO HAVE COVID-19:

- They will be assisted to correctly put on their face mask and be isolated from the other scholars and staff in the designated area, supervised by a member of staff.
- Arrangements will be made for them to leave the school premises and seek medical help.
- The relevant public health officials will be contacted who will then conduct a risk assessment and give recommendations for the management of scholars and staff.
- In most cases a school closure will not be necessary yet we will be guided by the NICD in this regard. If the school is closed, it will be required to consult with the NICD before opening again.

3

IF A SCHOLAR OR STAFF MEMBER IS EXPOSED TO A CONFIRMED COVID-19 CASE:

- They will be isolated from other students and staff in the designated area.
- In the case of a student the parents will be contacted.
- In the case of a staff member, arrangements will be made for them to get assessed by a health professional.

The school is required to keep daily records of all who were at school and the screening results so as to assist the health officials in any situation where tracing may be required.



**FOR ANY FURTHER
INFO
PLEASE FEEL FREE
TO CONTACT US AT
info@penryn.co.za**